

**BOARD OF TRUSTEES
MUSEUM DIVISION
ST MARY'S COUNTY DEPARTMENT OF RECREATION, PARKS, AND COMMUNITY
SERVICES**

**January 14, 2008
Recreation, Parks, and Community Services Conference Room**

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Lewie Aldridge, Jr. James Banagan Rose Davis Helen Dorsey Steve Dunlap Susan Gough George Kennett Shirley Leyland John Madel Frank Maio	

ADVISORS PRESENT	ADVISORS ABSENT
Debra Pence, Museum Director Phil Rollins, Director Recreation, Parks, & Community Services	

Call to Order

President Lewie Aldridge, Jr., called the meeting to order at 08:06 am. The Board pledged allegiance to the flag and observed a moment of silent reflection.

Roll Call

The Secretary called the roll and announced presence of a quorum. President Aldridge welcomed the two new board members, Susan Gough and Frank Maio, to the Board.

Approval of Minutes

Minutes of the November 19, 2007 meeting and the agenda for this meeting were delivered electronically to Board Members. A change to the minutes was made by John Madel. Rose Davis moved that the November 19, 2007 minutes as amended be approved. John Madel seconded the motion and the motion passed by voice vote.

Old Business

Rose Davis, Chairman of the Nominating Committee, presented the following proposed slate of officers for the 2008 board.

Shirley Leyland., President
George Kennett, Vice President
Steve Dunlap, Secretary

President Aldridge asked if there were any nominations from the floor for each position and hearing none asked for a motion to approve the slate. John Madel moved to close the slate of officers and a second was made by Shirley Leyland. The officers were elected by unanimous voice vote.

President Aldridge then turned the meeting over to President Leyland.

New Business

Debra Pence, the Museum Director discussed her November and December reports that were sent to the board electronically. The staff spent November getting ready for the events scheduled for December. The staff developed the application to include the Blackistone Island Lighthouse in the Maryland Lighthouse Challenge planned for September 2008.

A new round of grant applications has begun to continue developing the signage for St. Clement's Island. The staff is working on the drawings for the PPLHM&HP. Approval of the plans for PPLHM&HP has been received from several county, state, and federal organizations.

Kim Cullins attended a workshop on communications and will train the rest of the staff on ways to promote the museum events.

A crowd of approximately 100 is expected for the Appraisers Fair scheduled for this month.

Phil Rollins and Debra addressed the FY 09 County Budget process for the Museum Operating and Capital Budgets. The Friends also provide approximately \$100,000 for museum operations with \$25,000 of that budgeted for exhibits, research, and program development. The great uncertainty for FY09 is the amount of funding the State will provide to St. Mary's County. The Capital budget continues the support for the build out of the PPLM&HP and a climate controlled storage facility for museum artifacts. The collection of artifacts has grown considerably over the last 30 years.

Friends update. John Madel reported that the Annual Meeting of the Friends of the Museum will be on February 10. He said that the membership has grown.

John also reported on the activities of the Blackistone Lighthouse Foundation and the St. Clement's 100. He told us that the lighthouse was under roof and was ready for winter with all of the windows installed. The next major event is to transport the cupola to the lighthouse and install it. The cupola weighs about 6000 pounds and is being constructed by Triton Metals, Inc. The Chaney Foundation has awarded an annual grant to the Blackistone Island Foundation for the operation of the lighthouse.

President Leyland commended the staff of the Museum Division for their dedication and the work they perform. She asked Debra to thank the staff. Members of the board echoed their thanks including a special thank you to Debra for the fine job she does.

Mr. Walling resigned from the board.

President Leyland noted a change to the events listed in the agenda. The Appraisers Fair is scheduled for January 19, 2008.

Adjournment

With no further business, George Kennett moved to adjourn, second by Helen Dorsey. We adjourned at 09:14 am.

Next Meeting Date/Location

The table below is the meeting schedule for calendar year 2008

2008 DATES	MEETING TIME	MEETING PLACE
January 14	08:00	Recreation & Parks Conference Room
March 10	08:00	Recreation & Parks Conference Room
March 25*	TBD	Maryland Day SCIM
May 12	08:00	SCIM
July 14	08:00	Recreation & Parks Conference Room
September 8	08:00	PPLHM&HP
November 10	08:00	Recreation & Parks Conference Room

* Not an official meeting.

Respectfully submitted,

/s/

Steve Dunlap, Secretary